



Volcano Community Services District
P.O. Box 72
Volcano CA 95689

PUBLIC MEETING
Virtual Meeting thru a Zoom Meeting
Covid-19 protocol
MINUTES OF REGULAR MEETING
October 1, 2020

Directors: Nancy Bailey- President
Jane Norcross – Vice President
Nick Rubini - Director
Gerald (Skip) Schippers - Director
Wendy Cooper – Director

The Agenda was posted at the Armory Hall, Store, and Post Office on, 11/30/2020. President N. Bailey called the meeting to order at 7:03pm. W. Cooper was absent. **A motion was made by J. Norcross to approve the consent agenda and minutes, S. Schippers 2nd, and all ayes.**

STAFF REPORTS/ITEMS:

Billing Secretary/Treasurer's/Secretary's Report: S. Owens: – October & November: Checking Balance: \$17,587.71, CD1 \$5,710.07, CD2 \$27,491.15, CD4 \$24,733.54, CD#5 11,573.97 *Income* \$4,261.82 *Expenses* \$3,622.09 *Net Income* \$639.73, see October & November Treasurer's report.

District Engineer's Report – N. Lawson – on vacation, unable to attend. J. Norcross and R. Heikkila are willing to flush the hydrants, not sure if someone needs to be licensed, the key should be at the pump house. **S. Schippers made a motion for J. Norcross to flush with R. Heikkila's help, N. Bailey 2nd and all ayes.**

Hall Manager's Report – A. Macheel – A. Macheel was absent. The board will keep with \$25 a month for the hall manager fee. The fee is to cover the manager to answer the phone and to retain the position.

Covid-19 pandemic – Hall & Park rentals/Usage –

- i. **Update COVID protocol** – The state is mostly shutdown. **N. Bailey made a motion to close the hall until the state protocol allows gatherings to begin again, J. Norcross 2nd, and all ayes.**

Sign for park for no BBQ's – no report

Hall Storage – no report – N. Bailey will check

Hall stairs – metal strip replacement and painting of steps – The steps need some maintenance. J. Norcross suggested adding sand or something to the paint. N. Rubini suggested so no slip tape. S. Schippers said there is grit to put into the paint. **N. Rubini made a motion to have the stairs painted with a grit additive, S. Schippers 2nd and all ayes.**

Reservations update - November & December rental updates – No events for now. N. Bailey proposes the rental rate should be reduced with a new contract to include sanitizing for COVID-19.

R. Rubini reported the tree for T. Grillo has been planted and they will work to water it over winter until there is rain. They put a bench and plaque by the tree.

Regular Meeting AGENDA ITEMS Current:

1. **Nick Lawson – replacement for G. Barnes - S. Schippers made a motion to approve with updates, N. Bailey 2nd, and all ayes.**
2. **Restroom arrangement with New owner/Country Store** - J. Norcross got contract signed – J. Norcross will get S. Owens the signed contract. T. Sizemore is cleaning the restrooms and they are open when the store is open. The same arrangement as the previous owner, D. Dunn was given.
3. **VCA – Colleen Rogers** – no report
4. **LAFCO, VCSD update** - no report
5. **Cemetery Maintenance & Headstone replacement** – no report
6. **Insurance Restroom & Water Tank and other items**- no report
7. **Late payment policy** – no report
8. **Rate Increase** – Moving slowly, but in progress.

9. **Annual Audit** – N. Bailey will get J. Norcross the information form. S. Schippers and N. Bailey sent their form by mail. N. Rubini will get his completed this week. S. Owens worked on the hall reconciliation, which was a lot of work.

Hearing for those who wish to address the board: There was a town clean up on Sunday and the volunteers burned a pile of debris on Monday Cal Fire was called, the pile was still burning, a fire truck came to distinguish the fire. N. Bailey will call the VCA representative and let them know the fire was not taken care of and Cal Fire was taking pictures of the situation. There is a big pile that needs to be burned. A better location may need to be considered. The park is not a good spot to be burning.

Adjournment

J. Norcross made a motion to adjourn the meeting at 7:49pm, 2nd, and all eyes.

Submitted

Sharon Owens

Secretary