



Volcano Community Services District | MINUTES

July 10, 2025 | 7:04 pm | Armory Hall, Volcano CA

Meeting called by: J. Wolfbrandt

Acting Secretary: R. Korematsu

Directors Present:

A. Korematsu, J. Wolfbrandt

R. Korematsu, P. Suden

Absent: M. Sorensen

CONSENT AGENDA

1. Minutes of the regular meeting of June 12, 2025
2. Ordinance 2025-01 Amendment to 2024-01 clarifying late fee charge process and adding General Manager into appeals process, First Reading, moved to the Regular Agenda.

P. Suden made a motion to accept the updated minutes; A. Korematsu seconded the motion.

AYES: Unanimous.

Consent Agenda APPROVED.

DISTRICT ENGINEERS' REPORT – GEORGE BARNES

1. Monthly Cleveland Tunnel flow treated 19 gpm and untreated at approximately 24 gpm including 1 gpm diverted via black pipe.
2. Review of completed testing results for the current quarter. Nitrate and nitrates testing at the tunnel came back good. Maximum contaminant level is 10 mg/L. The result was 0.60/L, well under the MCL. All routine tests and reporting have been completed.
3. Cross-connection Control Plan due July 1, 2025; submitted to State June 19, 2025. The CCP was reviewed by J. Shortridge and submitted to the State.
4. Consumer Confidence Report 2024. The CCR was completed and mailed to customers and posted. Certification due to State October 1, 2025 (General Manager duty).
5. Build weir outside Cleveland Tunnel, D. Ketron and S. Schippers volunteering to help. Update on schedule to have the weir done.
6. Status update of ordering/installing extra meters to standardize meters throughout the district.
7. Tree removal near tank. The redwood tank site has been cleaned up and all the brush within a 10-foot area around the outside of the fence has been removed.
8. The large Ponderosa that was leaning over the tank has been taken down and another bull pine with a split top that looked like it would threaten the tank was also taken out. The additional tree removal increased the cost to \$7500.00. J. Wolfbrandt made a motion to approve payment of the \$7500.00 for tree removal, P. Suden seconded the motion.

AYES: P. Suden, J. Wolfbrandt, R. Korematsu.

ABSTAIN: A. Korematsu

MOTION APPROVED.

9. Any other issues, etc. to address. The turbidimeter needs to be replaced at the plant; the old one is going out. Old units were picked up from AWA to see if they work. Also, the District will be purchasing a new pressure release valve and installing it at Well #1.

REGULAR AGENDA

1. General Manager Interview and Hiring Decision by VCSD. A. Korematsu **ACTION** Contracts were signed by the General Manager and Vice President.
2. Backflow certification letter to customers. A. Korematsu **ACTION** A. Korematsu will be sending the letters to the customers who have backflow devices before the end of July.
3. Town bathrooms, defensible space. A. Korematsu Information The trees behind the bathroom have been cut down. The trees in front of the bathroom will be cut down by A. Korematsu who is donating his work. VCSD to cover the cost of the tree disposal.
4. General Manager/Secretary's Report – R. Korematsu introduced K. Holland as General Manager/Secretary and shared a brief outlined Ms. Holland's extensive expertise in the areas of budgets and grants. K. Holland is looking forward to serving the Water District well.
5. Meter Reading/Park – R. Zehender Information All meters were read last week and the outdoor theatre was overgrown. There are 20 meters packed full of dirt that he will clean out. Three months of meter readings have already been input into the utility billing app.
6. Hall/Park Grant Report – B. Stein. Information. The next rental is Amador Stars Dinner in August, which is a 3-day rental. Prop 68 grant: Armory Hall work, bathroom work and the park work have been put out to bid to 3 vendors and bids were received from 2 vendors. The best bid was from Jim Josse, who will be painting the hall, updating fixtures with more energy efficient fixtures, electricity, repainting interiors, and redoing generator switch. B. Stein will send the scope of work that was requested and the bids to the Board. The areas around the picnic area will be hardscaped and the park sign repaired, picnic tables replaced as needed. Bathroom rusted fixtures will be repaired or replaced, bathroom interior painted, fixtures will be upgraded to high efficiency fixtures, door repaired, etc.
7. Hearing from those who wish to address the Board (limited to 3 minutes per person). Any person may address the Board at this time upon any subject within the jurisdiction of the Volcano Community Services District. Any matter that requires an action will be referred to the Board for a report and action at a subsequent Board Meeting.
8. Delinquent Account Collections Process and Next Steps. M. Sorensen, R. Korematsu. **ACTION (closed session) Meter #6 will be sent a 10-day notice of disconnection. Meter #22 is not current on their bill, which may affect the payment plan.**

Hearing for those who wish to address the board (limited to 3 minutes per person)

Meeting was adjourned at 8:29 pm.

NEXT REGULAR MEETING: August 14, 2025, at 7:00 PM

Submitted by: _____

Rebecca Korematsu, Secretary (A)