Volcano Community Services District Minutes
DRAFT FOR REVIEW AND APPROVAL

October 8, 2026 | 7:00 pm / Armory Hall, Volcano CA

Meeting called by: M. Sorensen
Secretary: A. Gillaspie

Directors Present: M. Sorensen
A. Korematsu, J. Wolfbrandt, R. Zehender, P. Suden

CONSENT AGENDA: 7:00 pm

1. Minutes were not available to approve. Meeting minutes for September 10, 2026 will be provided at the next meeting. Table to next meeting.

DISTRICT ENGINEER'S REPORT – Nick Lawson

Cleveland Tunnel Water Source flow rate: Treated at Plant: : 18gpm Tunnel Output over Weir: 18gpm Black Pipe output: 1gpm; TOTAL Source Flow Rate: 37 gpm

1. Nick Lawson introduced himself to the Board. Per the September 10 2026 District Engineer's report, he will be taking over the operator in charge position, with George Barnes continuing in an advisory/assistent role to help with this transition.
2. Tank liner quotation remains pending third-party vendor pricing; updated contact information and safety reports are to be circulated.
3. The hydrant valve by the bell had a leak. It was tightened, but minor leakage remains; replacement packing is needed. A pressure surge following a tank shutdown caused leakage near Meg's residence. Valve and pressure procedures require review.
4. Nick asked about the procedure for ordering equipment for repairs. The board suggests he orders parts and will be reimbursed immediately.

REGULAR AGENDA

1. Public Comment – [Questions and concerns were expressed about the pending transfer of the District's water system (via LAFCO) to the Amador Water Agency (AWA). These included timelines, water rights, what terms the AWA would accept with the transfer, the future of the town hall, park, among others. The board discussed reasons why the transfer needs to happen, including aging infrastructure needing replacement, potential increases in filtration costs, maintenance expenses, equipment rental costs due to the consolidation of Pine Grove District with AWA , and importantly, the need for professional management of the water system. It was also explained that the increasingly complex reports to the state, deadlines and knowledge of treatment and water safety were not something a board of community volunteers could effectively address.. Once the LAFCO attorneys discuss

and negotiate with the AWA the District will know more. If AWA accepts the transfer, the turnover can take up to eight months. E. Routt representing the Volcano Community Association asked the board if the VCSD has a policy if people put advertisements on the park fence. The VCA would like to develop a sign ordinance to deter people from advertising. The board didn't think that was necessary. The VCA asked if they could continue to put signs up for community events. The board was fine with the limited event banners. Ellie also reported the placement of the Volcano sign that is placed in Pine Grove has still not been put back up. Since the recent road construction, they have still not decided on the location of the Volcano sign. That information and sign placement should be going up next week during the school's fall break. Ellie will keep the board updated at the next meeting.

2. Meter Reading/Park Update – R. Zehender.
3. Prop 68 Grant Project Updates- E. Routt. E.R discussed the grant that will fund the roof repairs and handicap back entry. E. Routt said the funds are still in process. She is asking for a key to be able to bring contractors in to bid for the work. M. Sorenson said he will work on getting keys made. ER. said she would like to get the work done by the end of the year. If the funds can be issued the projects and repairs can happen even if the hall is rented. Since most events are on the weekends and most contractors work during the weekday. VCA Events coming up are the Chowda Chomp November 15th and the Scots Walk on December 5th.
4. Armory Hall Rentals – R. Zehender. R Zehender proposes we rent the hall as much as possible to generate revenue to pay for insurance and repairs.
5. Hall Rates – R. Zehender R. Zehender has a proposal of new Armory Hall Rates based on residency. R. Zehender believes the Hall is underutilized. Revenue from the hall can help do repairs, pay for increased liability insurance, trash and cleaning services. Currently the rates are $100 dollars for those residing within the District. The rest of the community outside the district must pay $700 dollars. R. Zehender's suggestions are for the hall rates to decrease for people outside the community to utilize. J.Wolfbrandt suggests extending those discounted rates to residents of Pioneer and Pine Grove. R. Zehender made a Motion to adjust rates to $100 dollars for those residing within the District. $200 dollars for residents outside the District but residing in the zip code of Volcano 95689. Then $500 dollars for all other outside residents. Security deposit of $250 dollars. Cleaning fee will be $250 if the renter does not clean. The cleaning deposit will be a separate check. R. Zehender will type up the new hall agreement and the board review during the next meeting. No action made. Tabled to next month's meeting.

6. Board discussion to cancel contract with H&R Block. A. Gillaspie explained that if she were to assume the accounts receivable a board member must contact H&R Block to discontinue their billing services. Before that can be done, she will need to be added to the bank account at Bank of Stockton so she can make deposits. The difficulty right now is being able to retrieve the customer payments at H&R Block. Their office is generally closed with no set schedule so it would be difficult to get the payments to process. Also, if we were to send out a letter to all of the customers to change their payment address it might take some time to get customers to pay their bills.

The board discussed giving A. Gillaspie, who is the General Manager access to the QuickBooks online account so she can generate reports. She will also need access to the Bank of Stockton account so she can make deposits. H&R Block is not keeping up with financial statements for monthly meetings. This is something Aimee can provide if she can get access to the QuickBooks account. Aimee has been logging on to current software to check on the accounts receivable. She reported there are no phone numbers or email addresses listed on the customers accounts. The suggestion by AG. would be to contact the customers to get that info. It was mentioned there is some contact information in the file room. She will investigate updating the customer contact information. AG. will draft up a letter to send out to customers asking them for current contact information. Once the contacts are updated, we can communicate more effectively with the customer.

Rob Zenhender and Aimee Gillaspie need to be added to the Bank of Stockton account. Ellie Routt will need to be added to the grant account. Rebecca Korematsu needs to be removed from all accounts. Once the new directors start their term in December the accounts will need to be updated at that time.

Rebecca's social security number was attached to the EIN number. One of the directors will need to be added to that and include their social security number so they will be responsible for the EIN number. Alan said he removed R. Korematsu from all the QuickBooks accounts and bank accounts. Ellie suggested she be added on the grant account so she can pay the contractors and any repairs needed.

7. General Manager Report – A. Gillaspie.

   A/R Report, Consumption Reports, Summary of Receivables were provided.

CLOSED SESSION 20 Minutes

Update given on case No. 26CV15040

Motion to adjourn

Motion passed 5/0.

Meeting Adjourned at 9:00 pm.

NEXT REGULAR MEETING: November 12, 2026, 7:00 PM