



# Volcano Community Services District | MINUTES

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January 9, 2025 | 7:03 pm | Armory Hall, Volcano CA

Meeting called by: M. Sorensen

Acting Secretary: R. Korematsu

Directors Present:

A. Korematsu, J. Wolfbrandt, M. Sorenson,  
R. Korematsu

Absent: M. Sorensen

## CONSENT AGENDA

December 2024 Regular Minutes were on the consent agenda.

MOTION: A. Korematsu made a motion to accept the December 2024 Minutes, R. Korematsu seconded the motion.

AYES: Unanimous.

Consent Agenda APPROVED.

## DISTRICT ENGINEERS' REPORT – GEORGE BARNES

1. Monthly Cleveland Tunnel flow 21 gpm treated and 26 gpm untreated including diverted 1 gpm via black pipe.
2. Backflow certification status for all wells. Meter #4 is permanently removed from the backflow connection list. Backflow certification has been completed and turned into Dameon Flores on Monday, December 30, 2024.
3. Review of completed testing results for the current quarter. Finished.
4. Build weir outside Cleveland Tunnel, D. Ketron and S. Schippers volunteering to help. Update on schedule to have the weir done. Pending and has been cleared of brush.
5. Develop Emergency Fire Suppression Release of Water from Redwood Tank and Cleveland Tunnel documentation of valves, pictures and location of fire hydrant to be sent to AFD. The DE has spoken to the AFD and identified the high-volume hydrant.
6. The DE is actively looking for a reputable pump service company to raise pump 1. After the well was raised, the water did clear up. The vessel was usable and another sample has been sent to the State and has met approval. When it rains heavily, the well can be used.
7. Status of ordering extra meters to standardize meters throughout the district. The DE has sourced meters for meters #58, #60, and #19.
8. Any other issues, etc. to address. We will be sampling before April 1, 2025.

## REGULAR AGENDA

1. Engagement of Utility Billing Service to provide professional billing for VCSD. R. Korematsu **ACTION** R. Korematsu made a motion to engage the services of H&R Block for District Billing Services. J. Wolfbrandt seconded the motion.  
DISCUSSION: A question was raised regarding the cost to the District of whether the budget would be impacted. The cost of the billing service is covered within the District budget by the Secretary line item.  
AYES: Unanimous.  
MOTION APPROVED.

2. Vacant VCSD Board Positions; Letters of Interest/Next Steps. A. Korematsu **ACTION** Since we did not receive any letters of interest, A. Korematsu will be reaching out to our County Supervisor to appoint another Board member. P. Suden expressed interest at the meeting and may send a letter of interest.
3. Resolution for January Agenda to transfer 2024 year-end balances to County Property Tax Collection. M. Sorensen **ACTION**. R. Korematsu made a motion to approve the Resolution 2025-01 transferring delinquent balances to Amador County for collection. A.Korematsu seconded the motion.  
DISCUSSION: This is a yearly process the Board undertakes to help collect outstanding water bills.  
AYES: Unanimous.  
MOTION APPROVED.
4. Hall/Park Grant Report – B. Stein. Information. The VCSD received our first check from the Proposition 68 funds, and the bat abatement has begun. We are getting quotes for improvements to the hall, park, and bathrooms. There are not too many rentals scheduled right now. Next rental is for the VTC gala next month.
5. Meter Reading/Park – R. Zehender. No problems.
6. Secretary’s Report – R. Korematsu met with the Streamline Website provider. The VCSD has to meet Federal ADA requirements, which requires the archiving/updating of approximately 800 documents by April 2027. Streamline is providing tools to help the District achieve this, but the VCSD will need to hire someone to do this. It is a State requirement that the District have a website. The cost of the website is going up to \$115 per month for FY 2025-26.
7. Delinquent Account Collections Process and Next Steps. M. Sorensen, R. Korematsu. **ACTION** (may include closed session) J. Wolfbrandt made a motion to start the closed-door meeting, and A. Korematsu seconded the motion. Once the closed-door session was over, Meter #25 has been resolved to the Board’s and customer’s satisfaction; Meter #4 is being investigated; Meter #16 is being investigated; and Meter #50 has been resolved to the Board’s and customer’s satisfaction.

Hearing for those who wish to address the board (limited to 3 minutes per person): No one addressed the Board.

Meeting was adjourned at 8:40 pm.

**NEXT REGULAR MEETING: February 13, 2025 at 7:00 PM**

**Submitted by:** \_\_\_\_\_  
**Rebecca Korematsu, Secretary (A)**