



Volcano Community Services District | MINUTES

August 8, 2024 | 7:03 pm | Armory Hall, Volcano CA

Meeting called by: M. Sorensen
Acting Secretary: R. Korematsu

Directors Present:

A. Korematsu, J. Wolfbrandt, M. Sorensen,
R. Korematsu

Absent:

CONSENT AGENDA

July 2024 Regular Minutes were on the consent agenda. A correction will be added to the July Minutes for a closed-door session was made at the last meeting, and added to the end of the regular meeting of August 8, 2024.

MOTION: J. Wolfbrandt made a motion to accept the July 2024 Minutes, A. Korematsu seconded the motion.

AYES: Unanimous.

Consent Agenda APPROVED.

DISTRICT ENGINEERS' REPORT – GEORGE BARNES

1. Monthly Cleveland Tunnel flow treated and untreated including diverted via black pipe: 21 gpm through plant, 28 gpm through the tunnel, and 1 gpm through the black pipe.
2. Backflow certification information update from SWRCB, Meter #4 well condition.
A. Korematsu got a call from meter #4 property owner and G. Barnes will meet with him.
A. Korematsu will forward the email regarding the backflow to G. Barnes.
3. 2023 Inspection of Volcano Community Services District Water System No. Ca0300016.
 - a. Lead and Copper Rule Revisions required by October 16, 2024 completed material inventory of both system-owned and customer-owned portion of service lines, update on schedule to complete the workplan/reporting.
 - b. The pressure gauges are installed on the filters for the differential pressure.
 - c. The asbestos testing on Consolation was negative. Disinfection byproducts are being taken this month and all tests have been done for each quarter. The DE is not taken any testing on the wells and will raise the well #1 to try to improve the water quality.
4. Review of completed testing results for the current quarter.
5. Redwood tank update on new drainage line. The tank is still very dry.
6. Build weir outside Cleveland Tunnel, D. Ketron and S. Schippers volunteering to help. Update on schedule to have the weir done. The DE has built a weir and will install it after clearing the area around the tunnel.
7. Distribution system pressure issues to address if steel tank taken off line while redwood tank still off line, per warning on distribution maps. Update on warning sign near steel tank. Nick ordered the signs while under contract. Pending.
8. Develop Emergency Fire Suppression Release of Water from Redwood Tank and Cleveland Tunnel documentation of valves, pictures and location of fire hydrant to be sent to AFD and Lockwood. The DE has talked to the Amador Fire Protection District about the location of the fire hydrant and will talk to the Lockwood.

9. Any issues, etc. to address. The leak on Emigrant and Plug Street is being checked to see if it will go away. The SAFER paperwork has been caught up.

REGULAR AGENDA

1. Delinquent Account Collections Process and Next Steps. M. Sorensen, R. Korematsu. **ACTION** The letter informing District customers about the accounting was sent out and the proposed ordinance has been sent to the attorney for review. The updated accounting bills for customers is pending from H&R Block.
2. Formal agreement with Sizemore's Country store on bathroom upkeep. **ACTION** The liability section should be stricken. M. Sorensen talked to Mr. Sizemore and explained it was beneficial to him. He needs to sign as a non-contract liability in order to not have to cover the insurance. About \$20,000 of the grant money is going to the bathroom improvement. M. Sorensen will be following up with him again.
3. Secretary's Report – R. Korematsu. Information. The County is rezoning some VCSD parcels from M (Manufacturing) to R1-A. All property usage is 'grandfathered' in per the County Planning Department.
4. Meter Reading Report – R. Zehender. Information. The SAFER numbers are correct. The meters were read last week. Meter #7 is using over 75,000 gallons a month and Meter #59 went over 80,000 gallons last month. M. Sorensen contacted them immediately and let them know they have a major leak. An email was sent to meter #31, which is using more water than before. On the invoices, we should be adding the zeros to the tally so they can see how many gallons are being used.
5. Billing Report – I. Dana. Information He will add the zeros showing the tally on the customer billing. Meter #7 had two notes.
6. Insurance/SDRMA – I. Dana Information A survey was sent for the SDRMA membership. The second payment is in the mail for the District insurance.
7. Hall/Park Grant Report – B. Stein. Information
We have a signed contract with the State of California for \$177,952 for the three District facilities; bathrooms, Armory Hall, and park. B. Stein met the State project managers. We need to place a deed restriction on these parcels stating that we will not sell the properties for 20 years. The Board will also need to approve the use of California Bat Exclusion as a single-source contract to get the contract executed. An advance payment can be requested from the state because of the response times and needing to move on the project. 25% of the grant was allocated to non-construction costs. The local project manager can also be considered a single-source contract due to the status of being a subject matter expert. There is also signage required saying that the improvements are thanks to the State and Governor Newsom and Proposition 68 Per Capita Grant Program. One signs will need to go up on the Board of the Armory Hall, one in the Park and near the bathrooms. These signs have been approved by the State and must be posted. Mr. Wolfbrandt was requesting a list of the completed application package that outlines the basic scope of work of the improvements.
MOTION: M. Sorensen made a motion to approve the quote for the use of California Bat exclusion as a single-source contract to provide bat abatement services. A. Korematsu seconded the motion.
DISCUSSION: The Board would appreciate updates on the grant progress.
AYES: Unanimous.

MOTION APPROVED.

MOTION: M. Sorensen made a motion to approve the contract agreement with B. Stein to provide services as consultant for the Proposition 68 Per Capita Grant Program through June 30, 2028, as enumerated in the contract with the below change added. A. Korematsu seconded the motion.

DISCUSSION: A request was made to change the travel reimbursements in the contract to align with the State of California Human Resources Manual Travel Reimbursement to avoid delays and pre-approval of travel will not be required. The work location shall be considered Volcano for the purposes of travel.

AYES: Unanimous.

MOTION APPROVED.

Hall Report: The hall is rented this weekend by Amador Stars. All the doors were unlocked today. A. Korematsu said he will next week's VCA meeting and request two checks, a \$200 cleaning deposit and \$500 security deposit and then return the \$700 check.

Hearing for those who wish to address the board (limited to 3 minutes per person)

CLOSED DOOR MEETING COMMENCED AT 8:23 PM. The Board decided to issue a Final Notice of Intent for Shut-off of Meter #6.

Meeting was adjourned at 8:30 pm.

NEXT REGULAR MEETING: September 17, 2024 AT 7:00 PM

Submitted by: 
Rebecca Korematsu, Secretary (A)